



Committee called to order by Heather Leavell, Co-Chairman, on July 10, 2012 at 7:15 p.m.

Members present: Heather Leavell, Co-Chair, Sarah Burks, Co-Chair, Aimee Taberner, Co-Chair, Jacqueline Bates, Roly Chaput, Dan Johnson, Geraldine Tremblay, Terry Shaoul, Recording Secretary. Members Absent: Christine Sharbrough, Paul McGaffigan, Treasurer. Advisors: Chuck Luca, James McGough, Trustee Emeritus. Guest: Adam Chapdelaine, Town Manager

H. Leavell introduced Adam Chapdelaine our new Town Manager. H. Leavell gave Mr. Chapdelaine an overview of our activities during this 150th anniversary and some of our goals, now and future. Ms. Leavell stated that we need and want to have a Strategic Plan and would like to have town input. J. McGough stated that we need Town help to repair and clean the "Menotomy Hunter". A. Taberner said that the "Hunter" is the Town Seal and it would make sense for the Town to take care of this iconic sculpture. H. Leavell said she would like to see a line item in the Town Budget for cleaning of statues. J. McGough will give Mr. Chapdelaine the names of three conservators to care and clean the outside sculptures. S. Burks brought up several building issues - fixing ceilings, air ducts, need to free up space in the entry hall; removal of CTM rack cards - the building was a Visitors Center before us but we need permission from the Town to make changes. S. Burks also brought up the issue of security after "Chief Washakie" was stolen. We cannot put "Chief Washakie" back outside. S. Burks would like the gallery security enhanced. Also the door at the top of the stairs has to remain unlocked. G. Tremblay mentioned we are running out of space here. The Chamber of Commerce has been helpful in loaning us their meeting room if the Cutter Gallery is occupied but we need more space for the Museum to grow and would like to have revolving exhibits. All of our rooms have been established now and as a visitor, how many times do you want to come in to see the exact same thing. Mr. Chapdelaine said he will check to see if the security consultant came through the Museum, if not, he will have him take a look. Mr. Chapdelaine will - facilitate the introduction of H. Leavell to the Economic Development Committee; look into the current liquor policy for events; what the current policy is on charging an entry fee to the Museum; see if he can get us involved with the 100th Anniversary of Town Hall. The Board thanked Mr. Chapdelaine for his time and interest.

Minutes of June 12, 2012 - Tabled.

Treasurer's Report - J. McGough distributed the Treasurer's report to the Trustees in P. McGaffigan's absence. Bills - R. Chaput submitted a bill in the amount of \$175 for three months of maintenance, April - June. S. Burks made a motion to recommend to the Corporation the reimbursement to R. Chaput of \$175 as stated above. A. Taberner second. Unanimously approved. H. Leavell - 2 receipts from Staples for Membership letter and envelopes totaling \$148.29. A. Taberner made a motion to recommend to the Corporation reimbursement to H. Leavell \$148.29 as stated above. J. Bates second. Unanimously approved. J. McGough - submitted a bill from Arlington Swifty for the creation of a logo stamp

July 10, 2012

Page 2

in the amount of \$38.90. D. Johnson made a motion to recommend to the Corporation to pay Arlington Swifty \$38.90 as stated above. A. Taberner second. Unanimously approved.

Fundraising - Membership Brochure - ready to be sent out

Volunteer - J. McGough distributed the volunteer report to the Trustees.

150th Anniversary - Art on the Green - C. Luca reported received \$560 in checks. We still have 5 or 6 spots open. We need to get a new permit for the raffle and we will need gifts.

Collections - H. Leavell reported that "The Praying Knight" is still at the police station and that we still need the school committee to approve the temporary loan of the sculpture to us.

Marketing - Arlington Cultural and Tourism Committee approved \$20,000 for direction signs on Mass. Ave for Schwamb Mill, Dallin Museum, Jason Russell House, Uncle Sam Statue. The Committee would like to meet with us on Wednesday, July 18th at 7:45 p.m. Who ever can make it would be helpful. S. Burks reported that our sign has been made. G. Tremblay reported the possibility of collaborating with Northeast Fine Arts and Springville Museum of Art in Springville, Utah in the sale of some of Dallin's sculptures from Springville.

Correspondence - G. Tremblay reported that the Museum received a bill from Walter Kmiec for conserving "Black Rock" and "Lawrence's House. He did ruin the pieces and we had to have them both redone. We will be looking into this and will report back to the Board.

New Business - There is a group tour from Tufts scheduled for September 29, 2012 between 10-11:30 a.m. We are expecting approximately 20 people. S. Burks will reserve Cutter Gallery for that date. J. McGough passed around information on "The Horse" that has been offered to the Museum to purchase. It was the consensus of the Board that we have too many commitments this year and that a purchase would not be feasible at this time.

Meeting adjourned at 9:00 p.m
Terry Shaoul, Recording Secretary